

The Magical Pumpkin Patch Event

Thank you so much for your desire to have our Magical Pumpkin Patch Event. We look forward to presenting this incredible program for your children. Below you'll see how we typically set this all up for you.

Magic Show- (30 min)

We will start with the magic show for the whole center. If you have more kids then can be in one room please discuss the possibility of doing two shows. If we do two shows we will do one show at the beginning, then do the stations outside, and end with the last magic show for the group that did not do it yet. It is best if the magic show is held indoors. This way Dave can set up his backdrop for the show. It also allows for awesome pictures for your group. You can do individual, or class photos using our professional fall back drop. The teachers will be responsible for taking the pictures inside, as we will be outside with our stations. The magic show features the kids as the stars and provides lots of laughter, clean fun, audience participation. Music will be a part of this hilarious presentation as well. It is a fun Halloween show that your kids will love. Once the magic show is over we take the children by class to each station. It works best if we have three classrooms with teachers out at one time. If you have more than three, the next groups will come out after the first three go in. This will continue until all of the groups have rotated thru the stations.

Animal Station/petting zoo - (15 min)

We bring them all in in cages but we also allow the children to interact by petting them and feeding them. Interesting facts will be shared about some of our animals as well. The children love to learn about these fascinating critters.

- * The craziest roosters and hens you have ever seen
- * bunnies- We have a few little ones too this year!
- * Baby ducks

Don't worry about these animals posing a potential mess for you and your staff. We have learned how to show these mess free over the years! If it is indoors, we will be placing large tarps below each cage for easy clean up. We also bring a robotic pony that the kids generally enjoy just as much that moves and reacts to the children's voice and touch.

Scare Crow Making Station – (15 min)

We will provide the supplies- (hay, clothes and head) Teachers or volunteers will be necessary for this station. Dave will be there, but it may take some coaxing for the kids to get into the hay. Once they are having fun in it, they will not want to leave! We also provide a sheet for the kids to take home so they can make scarecrows with their family.

Pumpkin Patch Station - (15 min)

Teachers lead all their children into this area. Each child is free to pick any pumpkin they would like. We provide markers so you can put their names on the bottom. Sometimes this goes faster than the 15 minute time space allotted. We have added a few photo opportunities and a few games to this area so that it will take up more time.

Rain or Shine – We are prepared to move this whole event indoors should the weather not cooperate. We'll need a larger room for the pumpkins and the scarecrow making. A medium size room will work for the animals. We'll work with whatever facilities you have.

Questions? Dave or Kathleen Jeffers (716) 592-6351 – dave@davejeffersmagic.com

Pumpkin Patch To do List:

One month before:

- __ Send letters to parents telling them about the pumpkin patch. Remember to fill in the \$ amount you want the parents to give towards cost of program.
- __ Print and put up posters so kids and parents can get excited about it.
- __ Please make sure deposit is sent it. This is for all the supplies we will need to make your event awesome.

Two Weeks Before:

- __ Think about spacing for pumpkin patch. We need a plan for indoors (in case it rains) and out doors for each of these stations:
 - ***Magic show** (indoors if possible) If we have to do this outdoors, we will not be able to put up the back drop. Please provide a place in the shade that Dave and the kids will be able to go under. We will put down a big tarp for them to sit on, as it is wet in the mornings.
 - ***Animals** (does not have to be a huge room.) If indoors we will cover floors with tarps. Outdoors we usually just pick a corner in your outdoors area for them. Please provide wipes for the kids to wash their hands with.
 - ***Pumpkins**- Indoors an indoor gym works well. If it is indoors we will wash the pumpkins as best as we can before we bring them. If it is outdoors you want to have wipes for them to wash them with. We are working on some kind of washing station this year for them. If it is out doors the playground is perfect! It works well if you have either a plastic bags for the kids to carry them with, or a wagon they can put them in to get them to daycare room.
 - ***Scarecrow making**-
Outdoors any corner will do. Indoors you want this to be one of your bigger spaces. We bring a nice big tarp to put down for this. You may want to check with parents of children that have asthma and make sure they are not allergic to hay. If this is a huge problem we can make the scarecrows with newspaper...but is usually is not. Libraries some times either choose to not have scarecrows or sometimes like us to use newspaper so the children do not drag the hay throughout the library. If you are choosing to use newspapers, please start saving newspapers for this.

One week before:

__Please call us with your final counts. We will probably not be home so leave a message. From September 24,2017 to October 31 we have anywhere from 2 to 3 shows a day. We leave at 6 to 7am and do not get home until after 9pm. This is our busiest time of the year. Please call 716-592-6351 and tell us these things:

Name of center

Your name

Date and time of show

Number of classes

Number of children participating

Number of extra pumpkins for those not participating.

It is very important that you call us with these numbers. We want to make sure you have all that you need. We load everything up the night before and will have no way of coming back home if we need more supplies. This year we are offering pumpkins to the infants, UPK or any other children that are not participating for \$2 each. If you have had us before you know these are nice pumpkins. We have a farmer that grows them just for us. They were supposed to be the tiny pie pumpkins...but I do not think the farmer knows the word small. They are usually much bigger then that. They usually are picked a day or two before we come so they are very fresh. We are happy to pass on our savings to you. They work great for crafts.

__Please locate supplies needed:

*Cameras or phones for each group

*Charged extra batteries for cameras

*Wipes for animals (one per child)

*Wipes for pumpkins (one per child)

__Send home reminder letter to parents asking each child to wear a shirt that is fun for our Halloween day!

One Day before:

__Look at what weather is going to be like and plan accordingly. If we are indoors please make sure things are moved out of the way so they are ready for us to set up. This is very important if it is a morning show. We need to be able to come in and be able to set right up.

__Look to see where plugs are for outdoor shows. We have many inflatable decorations that we love to set up. Please let us know where plugs are when we come.

__Decide the order of which classes you want to come out in what order. Plan on three classes at a time for stations. If you only have 4 classes, I would divide it into two and two. That way it is less crowded for all. It is sometimes best to have the younger ones go first so that they can stay on schedule for the day.

__Let teachers know that only 2-3 groups will be going outside at a time. The remaining groups will be going back to the classroom for a while, so they will need to have something for the kids to do for the 40-45 min that the other kids are outside. They are welcome to take pictures of the children in front of the fall backdrop, either individually or as a group. Just please make sure the kids step away from the back drop. They need to be 1 foot in front of the backdrop, so they do not step on it and knock it on them. Please have them ready and outside within 40-45 min of magic show ending, so everything goes smoothly. If we are doing more than one magic show, plan on the kids that have not seen the magic show going last. That way they can go right from the stations to the magic show. We try our hardest to be done by lunch, but please be a little flexible, so that we don't have to rush them. We want them to enjoy every minute of it.

Day of Pumpkin Patch:

__ Save us a place to park. This is very important. Each year we have grown and expanded. We now have a 17 foot trailer that we tow on back of our SUV. If possible please block off parking for us as close to where you want the pumpkin patch to be. If you block off 2-3 car spaces that is perfect. Look at downloads and we will include a sign you can put up that says, "Parking reserved for pumpkin patch!"

__Plan on us coming between 30 min to one hour before pumpkin patch starts. Please realize that this is our busy season. I have made every effort to make sure that we have time between shows, but sometimes things happen. Do not be alarmed if we are not there a full hour before. It only takes Dave a few minutes to set up his magic show. We have hired someone to work with us full time this year..so we can actually set up while he is doing show. Typically we are usually there a full hour before...especially for larger centers.

__Plan on us starting magic show on time. It is very important that every thing goes according to planned times. Unless Dave asks you to start at a different time, please have your children in the room and ready for the magic show at the time we booked you for.

__Remind teachers know that only 2-3 groups will be going outside at a time. If possible give them a schedule so they know which classes are going at what time. Those that are not outside are welcome to take pictures of the children in front of the fall backdrop, either individually or as a group. Just please remind them to make sure the kids step away from the back drop. They need to be 1 foot in front of the backdrop, so they do not step on it and knock it on them. Our staff will not be in there with them...so you will be responsible for this. If you have a rocking horse or a wagon it makes great pictures. Please have them ready and outside within 40-45 min of magic show ending, so everything goes smoothly.

I know this seems like a lot of information. I would rather you know exactly what to expect then to wonder. If you have any questions please feel free to call. The month of September we keep slower so we can prepare for the Pumpkin patches. We are honored that you choose our company to be a part of your busy fall schedule. We love what we do. It is exciting to see the kids laughter as they run thru the field looking for the perfect pumpkin. We love to see them ask questions about the animals. It is exciting to see everyone working together to make a special day for all. The best part of it is the memories are being created right at your center. We bring all the fun...you can sit back and collect the praise. We do everything we can to make it bigger and better every year. If you have not had us before, and want to see pictures of the event go to our website, CreativeLearningProductionsllc.com and click on Pumpkin Patch. I think you are going to be pleasantly surprised this year...

Magically Yours,
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